

Women's Club By-Laws

September 16, 2017

Article I

The name of this organization is *The Women of Fayson Lakes, Inc.*

Article II

Its objective shall be to bring together, at regular intervals The Women of Fayson Lakes interested in the following:

1. Community service
2. Support for Charitable causes
3. Sponsorship of social activities within the community

The Women of Fayson Lakes, Inc. shall cooperate with *Fayson Lakes Board of Trustees* to promote the general welfare of the community.

Article III

Any resident adult woman member of a family in good standing with the *Fayson Lakes Association* shall be eligible for membership in *The Women of Fayson Lakes, Inc.*

Section 1

Dues are \$25 for members who donate items or volunteer for two events or activities, and \$35 dues for members who can't commit to donations or volunteering. The fiscal year is September 1st through August 31st.

Article IV: Meetings

Section 1

The Board Officers shall meet at a minimum four times a year. Special meetings may be called by any board member to deal with specific matters.

Section 2

The annual meeting of membership shall be held in September.

Section 3

The incoming Board of Officers may attend the annual meeting of the board held in September. At this meeting each retiring member shall review her annual report. She shall turn over to her successor all records and properties in her custody by August 31st.

Article V: Board of Directors

The officers of this organization shall be: President, First Vice President, Second Vice President, Recording Secretary, Corresponding Secretary and Treasurer.

Duties of Officers

Section 1

The President Shall:

- a) Preside at all meetings of *The Women of Fayson Lakes, Inc.* and the Board Officers
- b) Be-an ex-office member of all committees without the right to vote, except the Nominating Committee
- c) Appoint a Nominating Committee consisting of two officers and two members from the general membership for election of the new officers
- d) Appoint an accountant to examine the books at the end of the Treasurer's term and report said findings to the organization

Section 2

The First Vice President Shall:

- a) Assume the duties of the President in her absence or at her request
- b) Be chairman of the program committee, and be in charge of programs for the regular meetings of *The Women of Fayson Lakes, Inc.*
- c) Support communication with members and community

Section 3

The Second Vice President Shall:

- a) Be chairman of the of volunteer activities

Section 4

The Recording Secretary Shall:

- a) Keep minutes of meetings
- b) Assist in communication efforts

Section 5

The Hospitality Secretary Shall:

- a) Prepare and communicate all hospitality efforts of members and the community
- b) Assist in communication of the hospitality efforts

Section 6

The Treasurer Shall:

- a) Receive and disperse all monies of the *The Women of Fayson Lakes, Inc.*
- b) Summit annual report at annual meeting
- c) Keep up-to-date files of membership and dues

Article VII: Amendments

Any proposal amendment to these by-laws shall be submitted in writing to the Board Officers for consideration. The consensus of the Board Officers shall be presented to the membership during business meetings in the form of a recommendation, and read by the Recording Secretary. Ample and sufficient time shall be arranged and allowed for discussion. Notification must be made to the general membership of at least ten days prior to the business meeting, whenever possible stating that said recommendation will be presented and voted upon. After discussion by the membership, any proposed amendment will be adopted by two-thirds majority vote of members present.

Article VIII: Parliamentary Authority

All meetings of *The Women of Fayson Lakes, Inc.* unless otherwise provided for shall be governed by the Board Officers and members.

Article IX: Dissolution Clauses

If *The Women of Fayson Lakes, Inc.* dissolves, all funds and assets will be distributed for one or more exempt purposes by a qualified person, or to the Federal Government or to a State or Local Government for public purpose, or will be distributed by a court to another organization to be used in such a manner as in the judgment of the court will be best accomplished the general purpose for which *The Women of Fayson Lakes, Inc.* was organized.